

PROVIDENCE BAPTIST CHAPEL

Naunton Parade, Cheltenham, GL53 7NP

www.providencebaptistchapel.org.uk

Children’s Holiday Bible Club

Full name of child _____

Date of Birth ____ / ____ / ____

Please indicate below any regular medication, medical problems (e.g. asthma, epilepsy, diabetes, allergies, dietary needs, etc.) or disability which may affect regular activity:

This section must be completed by a person with legal parental responsibility for this child. (The child cannot attend the Holiday Bible Club without this consent.)

Name _____

Address _____

Telephone _____ Mobile _____

Relationship to the child _____

I give permission for _____ to attend and take part in the Holiday Bible Club.

I understand that while attending the Holiday Bible Club (or being transported by Holiday Bible Club staff) my child will be under the control and care of the group leader and/or other adults approved by the church leadership and that, while these staff will take all reasonable care of the children, they cannot necessarily be held responsible for any loss, damage or injury suffered by my child.

I am willing for a copy of this form to be given to the relevant medical staff in the case of an emergency.

Signed _____ Date ____ / ____ / ____

Print Name _____

If this child normally lives with someone who does not have legal parental responsibility (e.g. foster carer, grandparent etc.) please also state this home address and the name and contact details. Please state the address where child lives if different from above.

Address _____

Contact Telephone number: _____ Mobile: _____

IMPORTANT

Emergency Contact: Name _____ Tel. No. _____

Additional Contact: Name _____ Tel. No. _____

Privacy Notice

Providence Baptist Chapel, Cheltenham takes seriously the need to protect the privacy of individuals and only collects personal information where this is necessary. We need the information requested on this form to allow the Chapel to run the children's Holiday Bible Club safely and to ensure that we can contact you (or an adult nominated by you) in case of emergency.

Data Protection law allows us to collect and use this information as we regard it as being in the Chapel's legitimate interest and because it is necessary to protect the vital interests of your child.

If you are unable to supply the information asked for in this form, we regret that we shall be unable to accept your child into the Holiday Bible Club.

We will use the information which you give us only for the purposes for which it was collected and will keep it securely so that only the leaders of the Holiday Bible Club will have access to it.

We shall not share the information with anyone who is not working for Providence Baptist Chapel without your permission, except in cases of emergency. If your child is involved in an emergency, we may share the information you have provided with members of the emergency services or medical staff.

We shall destroy the forms on which you have provided the information about your child as soon as the Holiday Bible Club is over.

If you are concerned about the way your information is being handled, please speak Mr John Hope who deals with Data Protection matters for the Chapel. His telephone number is 01452 616 922.

If you are still unhappy you have the right to voice your concerns to the Information Commissioner's Office. Their helpline number is 0303 123 1113.